

# Alcona County Library



## ***Request for Proposal Phase 2 Remodel Lighting Replacement***

**Requested by:** Alcona County Library; Harrisville, MI

**RFP Issue Date:** July 31, 2017

**Bid Due Date:** August 14, 2017

The Alcona County Library (ACL) located in Harrisville MI is seeking proposals from qualified contractors for replacement of lighting, at the Harrisville Branch of ACL located at 312 W. Main St., Harrisville, MI 48740.

### **About ACL:**

The Alcona Library celebrated its 75<sup>th</sup> anniversary in 2015. The Library is located in the northeast part of the lower peninsula of Michigan and consists of four branches in Harrisville, Hubbard Lake, Lincoln, and Mikado. ACL serves the community by providing intellectual, educational, and cultural opportunities. Please visit our website at <http://library.alcona.lib.mi.us>.

Alcona County Library is requesting proposals for a fluorescent lighting fixture upgrade to LED lighting at the Harrisville branch. Vendors must be able to supply the specified LED fixtures detailed in the general scope of the project. Responses shall be delivered either via a sealed envelope and clearly marked on the front of the envelope "Response to Lighting Bid" or via e-mail to [director@alcona.lib.mi.us](mailto:director@alcona.lib.mi.us) with the subject marked "Response to Lighting Bid." Bids will be accepted until 5:00 pm Eastern Time on Monday August 14, 2017. *Late responses will not be accepted.*

The Request for Proposals (RFP) is available online at <http://library.alcona.lib.mi.us>. In order to qualify for this contract a vendor must reply to this RFP.

Questions regarding the process or submitting your response should be directed to: Denise Bearre, Library Director at 989-724-6796 or [director@alcona.lib.mi.us](mailto:director@alcona.lib.mi.us).

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The following items must be included with each bid, or be subject to disqualification:

### **Scope of Project**

ACL wishes to upgrade all existing Florescent fixtures in the Harrisville Branch's public area as an energy efficiency measure and to continue an architectural plan made in 2012. All bids for this project should include the best pricing for replacement fixtures with the following specifications:

#### Lighting Fixtures

- 72 fixtures  
Finelite High Performance 4ft Aperture (indirect/direct)
- 2 fixtures  
Drum pendants—48" Lumetta P54214  
With earth finish and Bamboo Lumente
- 1 fixture  
Drum pendants—42" Lumetta P54214  
With earth finish and Bamboo Lumente

### **Basis of Award**

The award of this contract shall be made by the Alcona County Library Board to the most responsive and responsible proposer whose proposal is determined to be in the best interest of the Alcona County Library. Overall cost, ability to supply the product in a timely manner will be the primary evaluation factors in this RFP.

The Library intends to begin this lighting project in mid-October 2017.

Proof of \$1,000,000 Liability Insurance required upon awarding of the contract.

Please provide references.

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**Response**

**Lighting fixtures**

- 72 fixtures  
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- 2 fixtures  
Drum pendants—48” Lumetta P54214  
With earth finish and Bamboo Lumenté
- 1 fixture  
Drum pendants—42” Lumetta P54214  
With earth finish and Bamboo Lumenté

Total Material cost: \_\_\_\_\_

Total Labor cost: \_\_\_\_\_

**Total proposal:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **date:** \_\_\_\_\_

**Printed name and title:** \_\_\_\_\_

**Company:** \_\_\_\_\_