

**ALCONA COUNTY LIBRARY BOARD OF TRUSTEES  
REGULAR MEETING 8.24.2016  
LINCOLN BRANCH MEETING ROOM**

**Meeting called to order** by Chairperson St. John at 2:00 p.m.

**Pledge of Allegiance:**

**Members Present:** Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St John-yes.

**Also Present:** Alcona County Library Director, Denise Bearre,

**Approve Agenda:** Motion made by Ronayne / Hynek to approve agenda with addition. Motion carried

**Approve Minutes of July 27, 2016:** Motion made by Foster / Ronayne to approve July 27, 2016 minutes. Motion Carried.

**Correspondence:**

- Letter from Alcona Coop Nursery school requesting use of parking lot for Labor Day Weekend. Motion made by Hynek/ Ronayne to approve use of parking lot. Motion carried.
- Letter from Roger Mendl reporting on Coop Directors Association Meeting.

**Reports**

**Director:**

- Working on half year personnel evaluations.
- Looking for a new program to replace Café Suite.
- Programing for August has been diverse and well attended.
- YALSA grants for August events were described.
- Northland Coop & Pac 2 meetings were held at the Harrisville Branch.
- Attended MCACA grant panel meeting and a Community Conversation for Libraries.
- Reviewing 2017 budget and adjustments
- Lincoln Branch HVAC surround has been fixed.

**Financial Chair:**

- Approve Cash Distribution Report for July, 2016  
Payroll: \$27,289.73 Other Expenses: \$19,888.82 Total: \$47,178.55

Motion made by Loyer / Hynek to approve Cash Distribution Report.

Roll Call: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St John-yes, Motion Carried.

**Personnel Chair:**

- Everything continues to run smoothly.

**Technology Chair:**

- Need to be replacing older staff computers and some monitors.
- People counter at Harrisville has died and a new one was ordered.
- Statistics look good. Joe had 21 Tech Tuesday sessions.

**Commissioner Liaison:**

**Old Business:**

**New Business:**

Motion made by Foster/Ronayne to transfer funds from line item 271-790-999-000 Contingency to line item 271-790-810-000 Association and Coop dues.

Roll Call: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St John-yes, Motion Carried.

- Suggestions were made for changes during the ongoing review of the Alcona County Library Policy Manual.

**Public Comment:** (Please state your name. Limited to 5 minutes per person) None

**Adjourn:** 2:00 p.m.

Next meeting is scheduled for Wednesday, September 28, 2016 p.m.  
Caledonia Community Center

Respectfully Submitted,

*Merry Lou Loyer,*  
Secretary