

**ALCONA COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING,
Wednesday, January 27, 2016
HARRISVILLE MEETING ROOM**

Meeting called to order by Chairperson St. John at 2:00 p.m.

Pledge of Allegiance:

Members Present: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St John-yes.

Also Present: Alcona County Library Director, Denise Bearre, Alcona County Board of Commissioners liaison, Commissioner Sheila Phillips.

Approve Agenda: Motion made by Ronayne / Hynek to approve agenda Motion carried.

Approve Minutes of December 16, 2015: Motion made by Foster / Ronayne to approve December 16 , 2015 minutes. Motion Carried.

Correspondence:

- From DEQ: Permit to fill area behind library was approved.

Reports:

Director:

- Many events have been planned for “Love Your Library Month”.
- Schedule is set for summer reading program.
- Staff evaluations begin February 1, 2016
- Classic Movie night was well attended
- Received Library of Michigan Continuing Education grant to attend Association Conference.
- Should receive MCACA 2015 grant for \$500.00 in a few weeks.
- Well at the Lincoln branch has been fixed.
- State aid report was submitted January 22, 2016
- New copiers are working out well.
- Needed repairs and maintenance at Lincoln branch were discussed.
- New flag in place at Harrisville.

Financial Chair:

- Approve Cash Distribution Report for December 2015:
Payroll: \$ 42,309.31 Other Expenses: \$ 18,053.17 Total: \$ 60,362.48

Motion made by Loyer / Hynek to approve Cash Distribution Report.

Roll Call: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St John-yes, Motion Carried.

Personnel Chair:

- Discussed staff evaluations. Director Bearre will send blank evaluation forms to trustees for input.

Technology Chair:

- There have been a few minor issues with Charter.
- The new Active Directory server is in place.
- Increases in use of Cafestation, Bibliocommons, and Facebook Page.

Commissioner Liaison:

- New Board of Commissioners Liaison, Shelia Phillips presented some updates.
- David Hansen is the new Buildings and Grounds Department head.
- Office locations in the Courthouse are being made because of State ordered Court changes.
- Activities are being scheduled for Harbor Town.

Old Business:

- Discussed changing staff evaluations from January to December.

New Business:

- Discussed problems with SB 571 (restricts dissemination of information about ballot proposals) that was recently passed and signed into law by the Governor. Meeting to explain the new law to be held Thursday, February 11. 2016

Public Comment: (Please state your name. Limited to 5 minutes per person) None

Adjoin: 2:50

Next meeting is scheduled for Wednesday, February 24, 2016 at 2:00 p.m.
Harrisville Meeting Room

Respectfully Submitted,

Merry Lou Leyer,
Secretary