

**ALCONA COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING,
Wednesday, February 24, 2016
HARRISVILLE MEETING ROOM**

Meeting called to order by Vice-Chairperson Ronayne at 2:00 p.m.

Pledge of Allegiance:

Members Present: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St. John-no.

Also Present: Alcona County Library Director, Denise Bearre, Alcona County Board of Commissioners liaison, Commissioner Sheila Phillips and Court Administrator Alysa Picher.

Approve Agenda: Motion made by Loyer / Foster to approve agenda Motion carried.

Approve Minutes of January 27, 2016: Motion made by Foster / Hynek to approve January 27, 2016 minutes. Motion Carried.

Correspondence:

- Thank you card received for *Love Your Library Week*.

Reports:

Director:

- Staff evaluations are finished.
- Staff absences for health reasons in February and March.
- Director on vacation February 29-March 4, 2016.
- Director attending PLA Conference in Denver April 5-9, 2016
- Director and Reference Assistant will be attending Rural Libraries Conference May 4-6, 2016
- Would like to send one staff member to Basic Libraries Workshop May 18-20, 2016.
- Active Directory has been installed in most Harrisville staff computers.
- Several programs scheduled for March.
- Meetings/Activities held in February:
 - Summer Eating program
 - MCACA mini grants committee
 - Love your Library party attended by 50+ people.
 - Movie attended by about 25 people.
 - Alcona County Community Collaborative attendees updated others.

Financial Chair:

- Approve Cash Distribution Report for January 2016:
Payroll: \$ 27,510.68 Other Expenses: \$ 7309.79 Total: \$ 34,820.47

Motion made by Loyer / Hynek to approve Cash Distribution Report.

Roll Call: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, Motion Carried.

Personnel Chair:

- Discussed staff evaluations being done before the end of the year. Staff is pleased with evaluations.

Technology Chair:

- Firewall has had 3 updates and is doing very well.
- No issues with the content filter.
- Issues with wireless problems for android users have been resolved.
- Staff users moving to Active Directory continues.
- Working on a few problems with new copy machines.
- Replacement of several staff computers should be addressed.
- Increases in use of Cafe station, Bibliocommons, and Facebook Page.

Commissioner Liaison:

- Discussed Board of Commissioner's Meeting.
- Most of the office moves in the Court House have been completed.
- Several activities are scheduled at Harbor Town.

Old Business:**New Business:**

- Discussed Terrorism Insurance Coverage. The board declined to act at this time.
- After discussion, a motion was made and rescinded to renew Firewall Licensing options. More information is needed.
- Alysa Pichler discussed the possibility of moving the Law Library in the Alcona County Courthouse to the Alcona County Library.
- Alysa Pichler presented information about Michigan Legal Help.

Motion made by Hynek / Loyer The Alcona County Library will collaborate with the Alcona County Court to have Michigan Legal Help provide service its service at the library. Motion Carried.

Public Comment: (Please state your name. Limited to 5 minutes per person) None

Adjourn: 3:10

Next meeting is scheduled for Wednesday, March 23, 2016 at 2:00 p.m.
Harrisville Meeting Room

Respectfully Submitted,

Merry Lou Loyer,
Secretary