

**ALCONA COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING, 3.22.2017
HARRISVILLE MEETING ROOM**

Meeting called to order by Chairperson Ronayne at 2:00 p.m.

Pledge of Allegiance:

Members Present: Bruske-yes, Foster-yes, Hynek-no, Loyer-yes, Ronayne-yes.

Also Present: Alcona County Library Director, Denise Bearre

Approve Agenda: Motion made by Foster / Loyer to approve agenda Motion carried.

Approve Minutes of February 22: Motion made by Foster / Bruske to approve minutes of February 22, 2017. Motion Carried.

Correspondence:

- Letter from Alcona County Board of Commissioners approving appointment of Barbara Bruski as a Trustee and Tom Ronayne as Chairperson on the Alcona County Library Board.
- Received \$1513.56 for Personal Property Tax Reimbursement.

Director:

- Personnel: Working on Performance Evaluation.
- Computers and Machines: New phone at Hubbard Lake and in the Director's office at Harrisville.
- Four computers and switches are on order for Lincoln Branch.

Grants:

- The Laura Jane Musser grant has been applied for with support from The County Commissioners, Alcona Schools, MSUE, and NEMIGLSI. The grant will be used to create a Book Garden and Library Trail in the lots behind the Harrisville branch library.
- Applied to attend National Library Legislative Day.
- Received \$200.00 from Michigan Center for the Book for: Canoeing and Kayaking with Doc Fletcher, to be held May2, 2017.
- Will receive \$395.00 from Community Foundation of Northeast Michigan for the purchase of a portable sound system.
- Will receive \$249.00 from First Federal Foundation for a Silhouette Machine.

Meetings:

- Attended a phone conference with Lynn for the YALSA grant on March 2, 2017
- Imagination Library meeting was held March 17, 2017.
- Roger Mendel has been asked to attend the April Board meeting.

Projects:

- The Director will attend the "Project Outcomes" workshop put on by Library of Michigan on April 24th in Mount Pleasant.
- USAC: Starr Garter of Techplex has been hired to assist in filling out forms.

Facilities & Maintenance:

- March 23 -- Modem at Harrisville ceased to function, and Charter replaced and installed a new one.
- March 14 – Electric and internet outage at Harrisville caused closing at 12:30 P.M. Lincoln closed at 2:30 due to loss of internet.
- Heater in the staff area was out and repaired.
- Brick work on the front of Harrisville branch needs repairs.

Financial Chair:

- Approve Cash Distribution Report for February 2017 :
Payroll: \$ 26, 801.62 Other Expenses: \$ 14,328.85 Total: \$ 41,130.47

Motion made by Loyer / Bruski to approve Cash Distribution Report.

Roll Call: Bruske-yes, Foster-yes, Hynek- ab, Loyer-yes, Ronayne-yes. Motion Carried.

Personnel Chair: Library Director Performance Review forms were passed out to board members. They should be returned to Sue or Barb by April 10, 2017.

Technology Chair: Report was not available and will be sent by email to trustees.

Commissioner Liaison: Commissioner Liaison Vichunas was unable to attend.

Old Business:

- Carpet bids were received and reviewed by the board.
- Samples of proposed lighting fixtures are not available , but we may be able to see them installed at some other location.

New Business:

- Closing on July 1st was discussed and it was decided to continue with regular hours.

Public Comment: (Please state your name. Limited to 5 minutes per person) None

Adjourn: 2:50 pm

Next meeting is scheduled for April 26,2017 at 2:00 p.m.

Harrisville Meeting Room

Respectfully Submitted,

Merry Lou Loyer,

Secretary