

**ALCONA COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING 2.22.2017
HARRISVILLE MEETING ROOM**

Meeting called to order by Ronayne at 2:00 p.m.

Pledge of Allegiance:

Members Present: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St. John-no

Also Present: Alcona County Library Director, Denise Bearre,

Approve Agenda: Motion made by Hynek/ Loyer to approve February Agenda. Motion carried.

Approve Minutes of January 25, 2017: Motion made by Foster / Hynek to approve minutes of January 25, 2017. Motion Carried.

Correspondence: Received Thank you letters and drawings for used books the library sent to them from Gail Heath's Class in Las Vegas, Nevada.

Reports:

Director:

- Personnel: The staff did well filling in during several illnesses during the month.
- Computers and Machines: Updates have been made to email and website server.
- Programing: Several activities to celebrate Love Your Library Month were held in all branches. Coffee week was well attended by regular patrons. Get Crafty was held February 6th. Attendance at "Trolls" was low due to illnesses and ice storms.
- Grants: The Library has received an American Library Association Young Adult Services Dollar General Literacy Foundation grant to help purchase STEM (Science, Technology, Engineering, Math) kits.
- Applying for Michigan Center for the book for Doc Fletcher program, May 2.
- In the process of applying for Laura Jane Musser Fund Environmental Park Reading Book Trail.
- Meetings: February 14th attended the Alcona County Collaborative meeting.
- Facilities and Maintenance: Larry's Electric repaired some lights at the Harrisville branch. Have not yet received bids for carpeting. The front door lock at the Lincoln branch had to be replaced.

Financial Chair:

- Approve Cash Distribution Report for January 2017:
Payroll: \$26,476.51 Other Expenses: \$8,782.98 Total: \$35, 259.49

Motion made by Loyer / Hynek to approve Cash Distribution Report.

Roll Call: Foster-yes, Hynek-yes, Loyer-yes, Ronayne-yes, St John-ab, Motion Carried.

Personnel Chair: The board feels fortunate to have a staff that can cover absences of other staff members.

Technology Chair:

- The monthly technology report was reviewed and everything is going as expected.

Commissioner Liaison:

Old Business:

- Lighting bids from Larry's Electric were received and reviewed by the board. Some clarification will be needed before a decision can be made.

New Business:

Public Comment: (Please state your name. Limited to 5 minutes per person) None

Adjourn: 3:00 p.m.

Next meeting is scheduled for Wednesday, March 22, 2017 at 2:00 p.m.
Harrisville Meeting Room

Respectfully Submitted,

Merry Lou Loyer,
Secretary