

# **ALCONA COUNTY LIBRARY OPERATING POLICY AND PROCEDURES**

## **GIFTS TO THE LIBRARY**

Gifts of money, property, stock, and/or books will be accepted by the library on the condition that the Library Board or the Library Director has the authority to use or dispose of them in any way that is most beneficial to the library. The wishes of the donor will be respected as closely as possible.

The library will accept only those gift books and other items which are included within the scope of its book selection policy and which the library would buy itself if it had the funds to do so. The library will accept only items to which no conditions have been attached and with the understanding that the Director may handle them in any way it seems appropriate.

Approved 2-25- 2009

Reviewed 4-23-2014

Revised and reviewed 10-26-2016