

**ALCONA COUNTY LIBRARY**  
**OPERATING POLICY AND PROCEDURES**

**INTERLIBRARY LOANS**

1. Alcona County Library is a member of PAC2 Library Consortium, MelCat, and the Northland Library Cooperative. Alcona County Library complies with all the policies and procedures set forth by each agency.
2. Pac2 Library Consortium: The Library, being a member of PAC2, will comply with all the policies and procedures set forth by said Consortium pertaining to sharing-borrowing and lending- within the Consortium.
3. MelCat: Alcona County Library is a member of the statewide system to borrow and lend materials to patrons and libraries who are members of the MelCat system. As a member of said system Alcona County Library will comply with all the policies and procedures set forth by MelCat.
4. Northland Library Cooperative: The Library being a member of the Northland Library Cooperative, will comply with all the policies and procedures set forth by said Cooperative pertaining to borrowing and lending within the Cooperative. This pertains basically to the non-automated libraries within the Cooperative.
5. Loan of unique or valuable materials: Unique or valuable materials will not be loaned to another library under any circumstances. Uniqueness or value will be determined at the discretion of the Director.
6. Overdue interlibrary loan materials: PAC2 and MelCat overdue fines are charged according to each member library's policy.

Approved 2-25- 2009  
Revised 4-23-2014  
Reviewed 9-28-2016